# **Terms and Conditions**

## 1.0 Privacy Policy

### 1.1 Your Privacy

This page explains our privacy policy which includes the use and protection of any information submitted by visitors.

If you choose to transact using our web site or send an e-mail which provides personally identifiable data, this data maybe shared where necessary with other Government agencies so as to serve you in the most efficient and effective manner. An example might be in terms of resolving or addressing complaints that require escalation to other Government agencies.

## 1.2 Storage Security

To safeguard your personal data, all electronic storage and transmission of personal data are secured and stored with appropriate security technologies.

#### 1.3 Feedback

We welcome all feedbacks/ inquiries. In case of detailed information which the website may not be able to provide, your feedback/enquiry will be sent to the relevant Government agency to better serve you.

#### 1.4 Information Collected

No personally identifiable information is gathered during the browsing of this web site except for information given by you.

#### 1.5 What Happens When I Link to Another Site?

This web site contains links to other websites. This privacy policy applies only to our site and you should be aware that other sites linked by this web site may have different privacy policies and we highly recommend that you read and understand the privacy statements of each site.

#### 1.6 Changes to this Policy

If this privacy policy changes in any way, it will be updated on this page. Regularly reviewing this page ensures you are updated on the information which is collected, how it is used and under what circumstances, if any, it is shared with other parties.

#### 1.7 Queries or Complaints

If you have any queries or complaints about this privacy policy or about the website, you can contact us via our Contact us section.

## 2.0 Security Policy

Leading technologies including encryption software is used to safeguard any data given to us and strict security standards are maintained to prevent unauthorized access.

## 2.1 Storage Security

To safeguard your personal data, all electronic storage and transmission of personal data are secured and stored with appropriate security technologies.